

Apply legislation affecting organisations

Level: 3
Credits: 3
Learning Time: 30

| Learning Outcomes | Assessment Criteria |
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| <i>The learner will:</i> | <i>The learner can:</i> |
| 1 Understand and be able to apply legislation affecting themselves and others within the organisation | 1.1 Identify internal and external sources of advice on employment, human rights and data protection legislation 1.2 Describe key issues within equality and diversity legislation 1.3 Analyse the importance of legislation to the organisation 1.5 Analyse the importance of legislation to individual employees |
| 2 Understand health and safety issues within the business environment | 2.1 Identify sources of information on health and safety issues |
| 3 Apply the principles of risk assessment | 3.1 Carry out a risk assessment and identify hazards in the workplace |
| 4 Understand organisational regulations and codes of behaviour | 4.1 Understand the purpose and effectiveness of key organisational regulations and codes of behaviour |

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| 5 Evaluate organisational regulations and codes of behaviour | 3.1 Evaluate the purpose and effectiveness of key organisational regulations and codes of behaviour |
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Unit aim

This unit aims to give learners an understanding of, and the ability to apply, relevant legislation and the rules and codes of organisations. Learners will also be able to understand health and safety issues and apply the principles of risk assessment.

